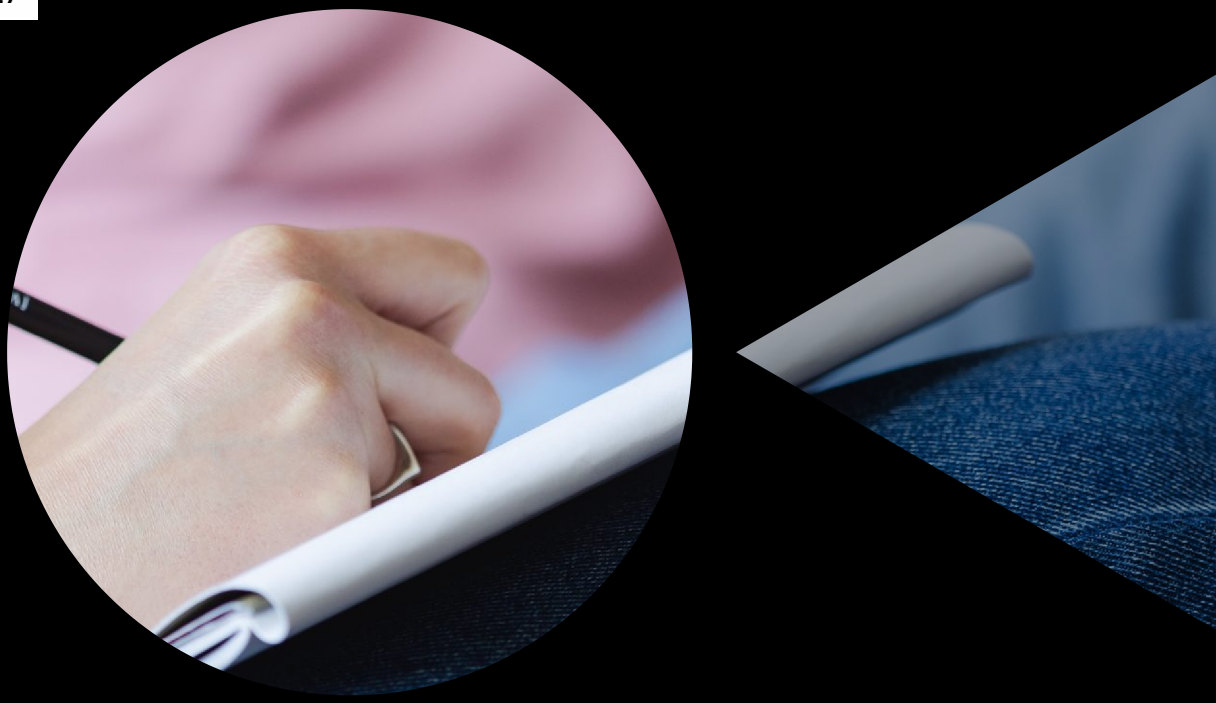
Ex Oriente Film · 2027



A new Ex Oriente.
We are building a new team.

Ex Oriente Film takes on a new form in 2027. It is the international training programme of the Institute of Documentary Film for documentary filmmakers and producers from Central and Eastern Europe.

For the new edition we are looking for three new team members: a Project Manager and two Project Coordinators.

Deadline
Monday 30 November 2026

Online application
tally.so/r/0Qa258 ▸

celebrating
25 years

Photo: Adam Mráček, East Doc Platform 2023

Ex Oriente Film · 2027

What is new

AI Lab

Working with artificial intelligence in every phase of the programme, from development to distribution, including ethical questions.

MOOC and library

An online course for documentary professionals across Europe and an online library of recorded lectures, masterclasses and talks.

Impact and audience

Workshops and mentoring on impact strategy, audience design and outreach for producers and creative teams.

Hybrid format

Workshops at festivals and markets and online mentoring throughout the year.

Good to know

This is a one-year project from January to December 2027.

- The work is project-based, with a clear goal, plan and outputs. Continuation after 2027 depends on further funding.
- All positions are project-based freelance contracts (invoicing as a self-employed contractor). We agree on deliverables and deadlines, not on working hours.
- Working languages are Czech and English; Czech at a communicative level is required.
- The year's main activities follow festivals and markets: spring in Prague, autumn abroad. Expect a heavier workload and travel in these periods.
- You can apply for one or more positions at once.

Across all roles we are looking for people who

- Use AI tools in their everyday work and know their limits.
- Can simplify or automate routine tasks to have more time for people and content.
- Work with digital tools naturally and like trying new ones.
- Are interested in where education and the film industry are heading.

Position 1

Project Manager

You will run the project from preparation to the final report, keep track of deadlines, budget and programme quality, and look for resources to develop it further.

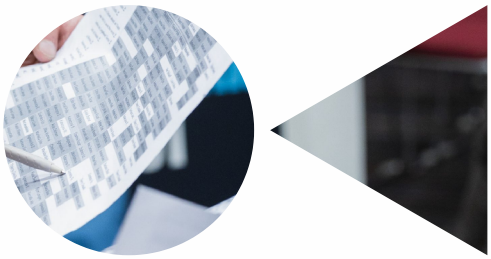


Photo: Štěpán Lohr, East Doc Platform 2026

Estimated workload	**on average approx. 20 hours a week, more in peak periods**
Period	**January to December 2027**
Contract	**project-based freelance contract**

Responsibilities

- managing the project according to the approved plan, schedule and budget
- coordinating the project team and working with IDF production, PR and finance
- preparing the programme with the management (selection of tutors and projects, structure of sessions)
- communication with programme participants, tutors, partner festivals and institutions
- monitoring, evaluation and input for reports to the funder
- finding further funding: grant applications in the Czech Republic and abroad, approaching partners and supporters of the programme
- handling risks and changes during the year

A plus

knowledge of documentary film, experience with the Creative Europe programme

Apply for this position ▸

What should be delivered within the year

- project plan and 2027 schedule by end of February
- all training sessions and online parts as planned
- quarterly progress overviews
- evaluation report and input for the final report
- a funding plan for the programme beyond 2027 and prepared funding applications
- documented processes and handover for the next edition

We are looking for

- at least three years of project management experience in culture, education or audiovisual
- communicative Czech and C1 English
- experience with international teams and partners
- the ability to manage budget, deadlines and a team
- experience with grant writing or fundraising
- an overview of AI and digital tools and interest in using them in project management and in the programme

Position 2

Programme Coordinator

You will coordinate all activities of the training programme, from the call for projects through workshops and online sessions to mentoring and consultations.

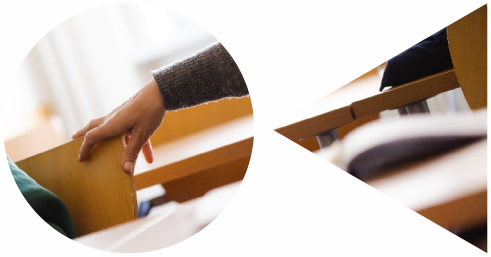


Photo: Adam Mráček, East Doc Platform 2023

Estimated workload	**on average approx. 30 hours a week, more in peak periods**
Period	**January to December 2027**
Contract	**project-based freelance contract**

Responsibilities

- coordinating all programme activities: workshops at festivals and markets, online sessions, mentoring and one-to-one consultations, AI Lab sessions
- coordinating workshops on impact strategy and audience work for producers and creative teams
- call for projects (application administration, documents for the selection committee)
- communication with participants and tutors throughout the year
- schedules, documents and working materials for participants
- preparation and running of on-site and online activities together with production
- collecting participants' outputs and feedback
- managing the participant and project database

A plus

interest in documentary film, experience with an international event

What should be delivered within the year

- an overall 2027 schedule of all programme activities
- processed applications and documents for project selection
- programme and materials for every activity
- attendance records for every activity
- feedback evaluation after every activity
- an up-to-date, complete participant database

We are looking for

- at least one year of experience coordinating festivals, cultural or educational events
- communicative Czech and C1 English
- precision, organisational skills and enjoying work with people
- confidence with digital tools and everyday use of AI for communication, documents and records

Apply for this position ▸

Position 3

MOOC, Online Learning and Innovation Coordinator

You will develop and run the MOOC and the online part of the programme, look after the online library of learning content, prepare open workshops and take care of the technical side of the AI Lab.



Photo: Adam Mráček, East Doc Platform 2024

Estimated workload	**on average approx. 30 hours a week, more in peak periods**
Period	**January to December 2027**
Contract	**project-based freelance contract**

Responsibilities

- developing and running the MOOC and the online learning platform (course structure, new features, user testing, work with developers)
- preparing online modules with tutors (recording, editing, uploading, technical set-up), also with the help of AI tools
- managing and growing the online library of learning content: recorded lectures, masterclasses and talks, their descriptions, tagging and access
- technical and organisational support of the AI Lab
- online and hybrid sessions including a tech rehearsal before every broadcast
- open workshops for professionals (registration, communication, records)
- follow-up support for alumni (consultations, mentoring)
- data on MOOC registrations, completion and participant feedback

A plus

video editing, subtitling, e-learning platforms, interest in documentary film

What should be delivered within the year

- the MOOC developed and launched with regularly updated modules
- an up-to-date, well-described library of recordings
- open workshops delivered with attendance records
- a regular overview of MOOC registrations, completions and feedback
- an alumni follow-up plan and consultation records

We are looking for

- experience with online learning, developing or running a web or e-learning platform, streaming or content management
- communicative Czech and C1 English
- hands-on experience with AI tools (text, image, video, automation) and willingness to try new ones
- independence and precision

Apply for this position ▸

What we offer

Being part of the new form of a programme IDF has run for over twenty years.

International work with filmmakers, tutors and festivals from across Europe.

The background of the Institute of Documentary Film, celebrating 25 years.

Flexible, results-based collaboration: you organise your own work, what counts are the agreed deliverables and deadlines.

Professional contacts and experience with an international training project.

A fee matching the scope of the assignment and your experience.

How to apply

Fill in the online application form: choose a position (one or more), add your contact details, answer two questions and upload your CV (PDF or Word).

Two questions max 1,000 characters each

1 Describe a project or event you led or coordinated. What was the goal, what were you responsible for and how did it turn out?

2 Why are you interested in this particular position at Ex Oriente 2027?

Selection timeline

Monday 30 November 2026
Deadline

2 to 8 Dec
Online interviews

9 to 15 Dec
Second round in Prague with a practical task

by 18 Dec 2026
Results

January 2027
Collaboration starts

Online application

tally.so/r/OQa258 ▸

Deadline
Monday 30 November 2026

Questions uhlirova@dokweb.net ▸ We reply to everyone.

We use personal data from applications only for this selection procedure and delete it afterwards.

celebrating 25 years